



پوهنتون خاتم النبیین (ص) شعبه غزنی
Khatam-AI-Nabieen University - Ghazni



JOB APPLICATION FORM

1. Vacancy Details (According to job announcement)

Position Applied for:			
Vacancy No:		Announcement Date:	
Closing Date:		Application Date:	

2. Candidate Personal Information

First Name:		NID No:	
Last Name:		Marital Status:	
Date of Birth:		Gender:	
Place of Birth		Phone Number:	
Email Address:			

3. Candidate Residential Information (Permanent & Current Address)

Permanent Province:		Current Province:	
Permanent District:		Current District:	
Permanent Village:		Current Zone:	

3. Education (For more details kindly attach your CV)

Education Level	University/Institute/School	Degree/Specialization	From	To	%
Ph.D.					
Master					
Specialist					
M.D					

4. Work Experience *(Last six major work experiences)*

Employer (Organization)	Position/Title	Start	End	Reason for Leave

4. Language Skills *(Mark the speaking, reading and writing level for each language)*

Language	Reading			Speaking			Writing		
	Fluent	Good	Fair	Fluent	Good	Fair	Fluent	Good	Fair
Pashto									
Dari									
English									
Other ()									

5. Computer Skills *(Select your skills level for each program & software)*

Program/Software	Excellent	Very Good	Good	Fair	Weak
Windows					
MS Word					
MS Excel					
MS PowerPoint					
MS Outlook					
Database Systems					
Other ()					

6. Training & Workshops *(Write a description of the last few important trainings and workshops)*

Organization	Training & Workshop Topic	Location	From	TO

7. Research & Publications *(Publication of your research and scientific articles in national and international journals)*

Research/Article Title	Journal	Published/Progress

8. Statement *(If any of your relatives are employed here)*

Do you have any relative currently working with KNU?	YES	NO	If yes, please write his/her Name and Designation=>
NAME:	DESIGNATION:		

9. References *(Provide three references by filling out the following table, who are well familiar with your character, qualifications, personal traits and capabilities)*

Name	Organization	Position	Phone Number

I hereby certify that the information provided here on this form is true, complete and correct to the best of my knowledge. I also understand that any misrepresentation or false information provided on this application form or any other document(s) submitted to KNU renders me to immediate dismissal.

Only full name is sufficient for online signature: ()

Shortlist *(Only for office use)*

YES ☐	NO ☐	Committee Members Signature
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